

PROCEEDING OF THE GOVERNING BODY MEETING OF GOVT. ITI, NAYAGARH HELD ON 29.06.2025, AT 11 AM IN THE OFFICE CHAMBER OF PRINCIPAL, ITI, NAYAGARH UNDER THE CHAIRMANSHIP OF ADDITIONAL DISTRICT MAGISTRATE, NAYAGARH

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The Governing Body Meeting of ITI, Nayagarh was held on 29.06.2025 at 11 AM under the Chairmanship of Additional District Magistrate, Nayagarh in the Office Chamber of the Principal, ITI, Nayagarh.

At the outset of the meeting, Sri Kantiranjan Sahoo, Principal, ITI, Nayagarh, Member Secretary of the Governing Body welcomed the Chairman and the other members present. The Agenda for the Governing Body were placed by the Principal for deliberation.

Member Present:-

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| 1. Smt. Rojina Das, ADM, Nayagarh | - Chairman |
| 2. Sri Manaswee Sethi, DSD&EO, Nayagarh | - Member |
| 3. Sri Chittaranjan Behera, DWO, Nayagarh | - Member |
| 4. Sri Kantiranjan Sahoo, Principal, ITI, Nayagarh | - Secretary |

1. Post facto approval of Electricity load enhancement:-

As this institution is going to open 02 nos. new trades i.e COPA & RAC, it requires to increase the present electrical load capacity from 25 KW to 50 KW. In this connection it was proposed & approved in GB that all the expenditure earlier paid for electricity load enhancement may be met from PL Development head with post facto approval of the same.

2. Post Facto approval of expenditure made from PL Development head for the period from 24.10.2024 to 26.06.2025:-

The Expenditure amounting to Rs. 222207/- made from the PL Development head in Annexure-I for the period from 24.10.2024 to 26.06.2025 was placed before the GB for post facto approval of the same. It was then unanimously decided and approved by GB that the expenditure made from PL development head of Rs. 222207/- for the period from 24.10.2024 to 26.06.2025 was hereby given the post facto approval against this same.

3. Supply of drinking Water through RWSS: -

As per Letter No. 7370 dt. 27.05.2025 of DTE&T (O), Cuttack it was requested to the Collector-Cum—District Magistrate, Nayagarh for providing of water supply connection from the nearby water supply system of RWSS to this constitution. But RWSS have dug one no bore well in boys hostel without completion of bore well fittings and accessories and also no digging work has been made in the girls hostel yet. It was unanimously decided in GB that an official correspondence may be made to RWSS for digging of one no. bore well in the girls hostel with complete fitting of tube well & its accessories with a request to provide water supply from their mega water project to the water storage sumps of both the hostels at the earliest.

4. Opening of 02 nos. new trades (COPA / RAC):-

It was intimated to GB that NOC has been obtained for opening of 02 nos. new trades i.e. COPA (1+1), RAC (2+2) vide office letter no. 5238 dt. 10.04.2025 of DTE&T(O), Cuttack. The GB then unanimously appreciated the same and allowed their consent regarding smooth opening of 02 nos. new trades i.e. COPA & RAC in this institution.

5. Requirement of additional land for Model ITI

As this institution is going to be a model ITI, the students' intake capacity will be increased to 1000 in future accordingly. It was placed before GB that earlier land measuring 10 Acres had been authorized from DTE&T(O), Cuttack vide their office order no. 5927 dt. 03.04.2013 to establish Govt. ITI, Nayagarh. Out of which 04.9 Acre land had already been acquired previously and 01 acre new land is in progress to be acquired in respect of this institution. It was unanimously decided and approved in GB that an official correspondence may be made to the Tahasildar, Nayagarh for allotment of rest 04 Acres additional land near by this institution for establishment of model ITI.

6. PDS rice for ST & SC hostel boarders :-

Regarding PDS Rice for SC & ST hostel boarders, it was proposed before GB to provide PDS rice to this institution from CSO for SC & ST boarders only for reducing their alarming dropout rate. It is then unanimously decided approved by GB that an official correspondence may be made to ADM, Nayagarh & CSO, Nayagarh along with a copy to the Collector – Cum- District Magistrate.

7. A New 100 seated ST & SC hostel:-

It was placed before GB that an official Correspondence had been earlier made to the District Magistrate-Cum-Collector, Nayagarh for a new 100 seated ST & SC hostel vide this office letter no. 567 dt. 13.06.2025 through DWO, Nayagarh. As DWO, Nayagarh is a member of GB, hence the GB unanimously decided and approved to request him to provide a 100 seated hostel from their side, if available for ST & SC trainees only of this institution accordingly.

8. Regarding pending Civil & GPH work :-

Regarding pending civil & GPH work, it was intimated to GB that various estimates of Civil & GPH works like construction of Auditorium hall, 100 seated boys hostel, cycle stand, Pavement of concrete blocks, PH works in Gents and Ladies hostel, Administrative building had already been submitted to DTE&T(O), Cuttack but no work has been started yet due to non receiving of administrative approval and placement of funds against the same. In this connection, it was unanimously decided in GB to intimate DTE&T(O), Cuttack further again regarding administrative approval and placement of funds against all the pending Civil & PH works of this institution.

9. Open gym / indoor gym :

Regarding opening of Gym/Indoor Gym, it was proposed in the GB that an official letter may be communicated to the Chief Development Officer-cum-Executive Officer, Nayagarh for allotment of funds from any of their schemes if available. Because earlier PD DRDA, Nayagarh had earlier sanctioned and released Rs. 510820/- vide their office letter no.527 dated 28.05.2021 in favour of principal, ITI, Nayagarh out of IAP Scheme interest money available with themselves towards purchase of utensils, Amenities & sports items for boys & girls hostel of this matter.

10. Monthly health checkup of hostel boarders:-

Regarding this matter, this institution had earlier intimated to the CDMO, Nayagarh vide letter no. 775 dt. 31.08.2024 & 51 dated 16.01.2025 for deputation of a regular doctor for monthly health check up but no action has been taken at their level yet. Hence it was discussed and approved in GB to communicate further again to the CDMO, Nayagarh for deputation of either a regular doctor or a pharmacist to this institution every month for regular health checkup of boarders.

11. Unserviceable Electric Vehicles from municipalities for training practice:-

It was intimated to GB that this institution had earlier communicated to Nayagarh Municipality vide this office letter no.903 dated 14.10.2024 for providing of un-serviceable / brake down electric vehicles for smooth training practice of MMV trade trainees but no action has been taken at their level yet. Hence It was unanimously decided & approved in GB to communicate further again to Nayagarh Municipality regarding this matter along with a memo to Additional District Magistrate, Nayagarh.

12. Engagement of Guest Instructors (GI)

Trade	No. of GI Required
Electrician	01
Fitter	01
MMV	02

As per letter no. 14317 dated 03.10.2024 of DTE&T(O), Cuttack 04 nos. of Guest Instructors (GI) had been approved for Govt. ITI, Nayagarh for smooth conduct of Theory & Practical classes during Academic Session-2024-25. The engagement was meant only for the training session 2024-25 which began from August-2024 and will be completed on July-2025. Hence the GB unanimously decided and approved regarding engagement of Guest Instructors for the upcoming Academic session 2025-26 as per the following selection procedure.

Education Qualification :-

As per NSQF Syllabus for respective trades.

Selection Criteria :-

Candidates will be evaluated out of maximum marks of 50 as per the criteria given below. Interview appearing candidates will be empanelled by the below mentioned selection committee. Engagement will be made based on rank in the panel.

Highest Qualification	Percentage of Marks (60-69)	Percentage of Marks (70-79)	Percentage of Marks (80 and above)
ITI	3	4	5
Diploma	3	4	5
B.Tech	3	4	5

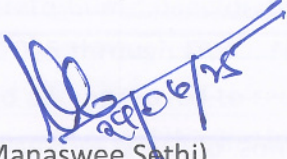
1. Career Mark = 5 Marks maximum.
2. Personal Interview= 10 Marks
3. Demo Class (Theory & Practical)=35 Marks

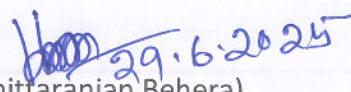
Selection Committee :-

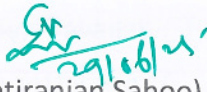
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| 1. Principal, Govt. ITI, Nayagarh | Chairman |
| 2. Subject Expert from Govt. Polytechnic, Nayagarh | Member |
| 3. Training Officer, Govt. ITI, Nayagarh | Member Convener |
| 4. District Skill Development & Employment Officer | Member |

Engagement of GI shall be purely need based. Hourly remuneration to the GI will be as per the instruction of DTE&T(O), Cuttack from time to time. It was decided and approved in the Governing Body meeting; it will be circulated to the notice board of Collectorate, Nayagarh, Tahasildar Nayagarh, BDO, Nayagarh, District Employment Officer, Nayagarh, DIPRO, Nayagarh including NIC, Nayagarh for wide circulation of information among the general public.

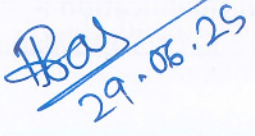
"The meeting ended with a vote of thanks to the chairperson."


(Sri Manaswee Sathi)
DSD&EO, Nayagarh


(Sri Chittaranjan Behera)
DWO, Nayagarh


(Sri Kantiranjana Sahoo)
Principal, ITI, Nayagarh

By the Order of Collector & District Magistrate, Nayagarh


(Smt. Rojina Das)
Additional District Magistrate
Nayagarh